

# Privacy policy

## The use of cookies on our website

Cookies are small pieces of data stored on a site visitor's browser to keep track of their movements and actions on a site. There are two types of cookies:

**Session (Transient) cookies:** These cookies are erased when you close your browser, and do not collect information from your computer. They typically store information in the form of a session identification that does not personally identify the user.

**Persistent (Permanent or Stored) cookies:** These cookies are stored on your hard drive until they expire (i.e. they are based on a set expiration date) or until you delete them. These cookies are used to collect identifying information about the user, such as Web surfing behavior or user preferences for a specific site.

We use the following cookies on our website:

Cookie name	Life span	Purpose
svSession	Permanent	Creates activities and BI
hs	Session	Security
incap_ses_\${Proxy-ID}_\${Site-ID}	Session	Security
incap_visid_\${Proxy-ID}_\${Site-ID}	Session	Security
nlbi_{ID}	Persistent cookie	Security
XSRF-TOKEN	Persistent cookie	Security

## The type of information we collect

We may use software tools to measure and collect session information, including page response times, length of visits to certain pages, page interaction information, and methods used to browse away from the page.

## How we collect information

We do not collect personal information, such as your name, address and email address.

## Why we collect information

We collect non-personal information for the following purposes:

1. To provide and operate the Services;
2. To create aggregated statistical data and other aggregated and/or inferred non-personal Information, which we may use to provide and improve our services;
3. To comply with any applicable laws and regulations.

## How we store, use, share and disclose our site visitors' information

Our company is hosted on the Wix.com platform. Wix.com provides us with the online platform that allows us to display our content to you. Your data may be stored through Wix.com's data storage, databases and the general Wix.com applications. They store your data on secure servers behind a firewall.

### **How we communicate with our site visitors**

We do not access or store any communication addresses of our site visitors. If you wish to contact us, please use the email address [greg.flattley@gmail.com](mailto:greg.flattley@gmail.com)

### **Privacy policy updates**

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

### **Questions and our contact information**

If you would like to access, correct, amend or delete any personal information we have about you, you are invited to contact us at [greg.flattley@gmail.com](mailto:greg.flattley@gmail.com)